



Mountain Laurel Learning Cooperative
 PO Box 304 Davis, WV 26260

PRIMARY 3-6 years old
ENROLLMENT & PAYMENT AGREEMENT 2024 - 2025

The Mountain Laurel Learning Cooperative is a group of parents, community members, and educators interested in providing a unique learning experience to local children.

The Learning Center provides Montessori-based DayCare and Homeschool Support for ages 3 through 12. This program is offered from 8:15 am to 3:00 pm on Monday through Thursday during September through May.

Please return this completed 2024-25 Enrollment Contract and Payment Agreement Form (which includes choosing a payment plan) to the address above or directly to the LC office.

Re-enrollment for Returning Families is February 5 - 16, 2024
Open enrollment for New Families begins by February 26, 2024

ENROLLMENT: Please Print

I would like to **re-enroll** _____ for the 2024-2025 year.

I would like to **enroll** _____ for the 2024-2025 year.

Child's Birthdate: _____ Child's age at last birthday: _____ Grade: _____

PLEASE MARK ONE:

- 4 Full days** 8:15 – 3:00 _____ Monday, Tuesday, Wednesday, Thursday **\$4,389 (\$33 per day x 133 days)**
- 4 Half days** 8:15 – 11:45 _____ Monday, Tuesday, Wednesday, Thursday **\$3,059 (\$23 per day x 133 days)**
- 2 Full Days/Wk Mon & Tues** 8:15 – 3:00 _____ Monday, Tuesday **\$2,210 (\$34 per day x 65 days)**
- 2 Half Days/Wk Mon & Tues** 8:15 – 11:45 _____ Monday, Tuesday **\$1,560 (\$24 per day x 65 days)**
- 2 Full Days/Wk Wed & Thur** 8:15 – 3:00 _____ Wednesday, Thursday **\$2,312 (\$34 per day x 68 days)**
- 2 Half Days/Wk Wed & Thur** 8:15 – 11:45 _____ Wednesday, Thursday **\$1,632 (\$24 per day x 68 days)**

As a Cooperative, all families are asked to contribute a minimum of 25 volunteer hours per program year. These contributions support our learners, staff, program, and facility needs.

Volunteer hours may include cleaning the Learning Center, staffing a fundraising event, shoveling snow, building maintenance, etc.

Please initial your choice and acknowledgment.

_____ Our family agrees to support the Learning Center by contributing at least 25 hours of volunteer time per year. If the full 25 hours of volunteer time are not met, the balance will be invoiced in April.

OR

_____ Our family would like to choose the \$500 buyout option in lieu of 25 volunteer hours.

Check if you are able to make a one-time donation to offset operating expenses and help keep the Learning Center affordable for more families. This one-time donation will be included in your first invoice.

\$345 _____ (for a nice, round \$5K) \$200 _____ \$100 _____ \$50 _____ \$20 _____ Other _____ No Thanks _____

MLLC is developing a scholarship/fee assistance program for 2024-2025. This program is being designed to partially offset the rate increase for next year in an effort to keep currently enrolled families enrolled. Details are not yet confirmed. Please check this box if you are interested in a scholarship/fee assistance for this participant.

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(PLEASE PRINT)

Child's Name _____ **Sibling(s) Enrolled** ____ **Yes** ____ **No**

Responsible Party #1

Relationship to child

Mailing Address City, State Zip

Primary/Cell Phone Number

Preferred Email Address for financial communication

Responsible Party #2

Relationship to child

Mailing Address City, State Zip

Primary/Cell Phone Number

Preferred Email Address for financial communication

Check One Payment Plan: Fees are non-refundable except as indicated in the Parent Handbook

	Full Fee Payment (Paid on August 15 for full fees from Sept 2024-May 2025)
	Two Payments Plan (50% on August 15 and 50% on January 15)
	Four Payments Plan (25% on August 15, 25% on October 15, 25% on January 15, 25% on March 15)
	Nine Payments Plan (Full fees divided equally over 9 payments, due on the 15th of each month August- April)
	Twelve Payments Plan (Full fees divided equally over 12 payments, due on the 15th of each month June-May)

2024-2025 Elementary Enrollment Fee ~ Please See Options Listed

A 10% discount for each younger sibling enrolled will be applied.

Volunteer Buyout Options will be distributed across your payment plan.

We/I understand fees are non-refundable except as indicated in the Parent Handbook. Payments are due by the 15th of each month. If payment is not received on time, late fees will be assessed as indicated in the Parent Handbook. We/I understand our/my child will not be permitted to continue attending the Learning Center if our/my account is 30 calendar days or more past due. We/I understand that by signing below, we agree to make scheduled payments based on the plan checked above. It is our/my responsibility to make payments as scheduled. Please mail payments to the address above or drop off in the Learning Center office or pay online. Account inquiries should be sent to billing@mountainlaurellearning.org.

Responsible Party #1 SIGNATURE & DATE

Responsible Party #2 SIGNATURE & DATE

Payment Plans and Due Dates

Volunteer Buyouts will be distributed across all invoices.
 One-time donations will be included on first invoices.

One Payment: 100% due August 15

Two Payments:

50% due August 15
 50% due January 15

Four Payments:

25% due August
 25% due October 15
 25% due January 15
 25% due March 15

Nine Payments:

1/9th due August 15
 1/9th due September 15
 1/9th due October 15
 1/9th due November 15
 1/9th due December 15
 1/9th due January 15
 1/9th due February 15
 1/9th due March 15
 1/9th due April 15

Twelve payments:

1/12th due June 15
 1/12th due July 15
 1/12th due August 15
 1/12th due September 15
 1/12th due October 15
 1/12th due November 15
 1/12th due December 15
 1/12th due January 15
 1/12th due February 15
 1/12th due March 15
 1/12th due April 15
 1/12th due May 15

2024-2025 FEES

PRIMARY: 3-6 yrs	FULL DAYS		HALF DAYS	
	<u>1st child</u>	<u>sibling discount</u>	<u>1st child</u>	<u>sibling discount</u>
4 Days/Week 133 x	\$33 = \$4389	\$3951	\$23 = \$3059	\$2754
2 Days/ Week Mon/Tues 65 x	\$34 = \$2210	\$1989	\$24 = \$1560	\$1404
2 Days/ Week Wed/Thur 68 x	\$34 = \$2312	\$2081	\$24 = \$1632	\$1469

Elementary: Lower 6-9 yrs Upper 9-12 yrs	FULL DAYS	
	<u>1st child</u>	<u>sibling discount</u>
4 Days/Week 133 x	\$35 = \$ 4655	\$4190

\$50.00 NON-REFUNDABLE ADMINISTRATIVE FEE REQUIRED WITH ALL NEW CHILD ENROLLMENT FORMS